

Officer Decision Record Template

Record of Decision of Rachel Wilkinson, Head of Regulatory Services taken in consultation with Cllr James Andrews, the Public Health Cabinet Spokesperson, Carrie Abbott, Service Director and Julia Burrows, Director of Public Health.

Subject : Food Hygiene Inspection Contract

BMBC has had a contract in place to deliver food hygiene inspections, since February 2017. This method of service delivery works well and is cost effective. The contractors are usually allocated lower risk inspections to complete. This allows BMBC officers to spend time inspecting the higher risk and more complex premises, as well as them managing the reactive work which comes in.

The current contract ends on 31st March 2020. Continuing with this method of service delivery has been discussed with the Head of Service, Service Director, Director of Public Health and the Cabinet Spokesperson. It has been agreed that this method of delivery should continue. During the discussions other options were considered, and they include:

Not maintaining the contract - this is not appropriate as BMBC has a duty to deliver official food controls in line with the FSA's Food Law Code of Practice. This option will mean BMBC is unable to meet its Statutory obligations, which would result in reputational damage to BMBC and would place consumers and businesses at risk.

Employing a permanent member of staff – whilst this was considered it is not the best option. A member of staff employed by BMBC would be involved in other work (eg, reactive work, team meetings) which would take them away from carrying out inspections. A full-time member of staff would cost significantly more than the allocated budget for the contract.

Delivering some of the inspections via a contract is more efficient and cost effective for BMBC.

Authority

Paragraph B1 of the responsibility for Executive functions Officer Delegation – Authority to incur expenditure up to £250,000.

Decision Taken

Procuring a contractor to deliver Food Hygiene Controls.

Date of Decision


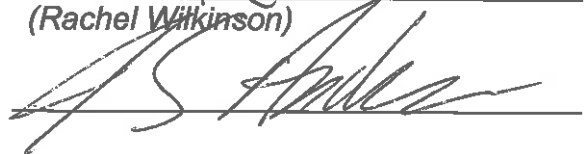
Monday 13th January 2020 – during Public Health Cabinet Spokesperson briefing.

Elected Member Conflicts of Interest

Non known of

Signature

(Rachel Wilkinson)

Signature

Cabinet Spokesperson

Scan / email the completed form and appendices to the Council Governance Unit and keep the original on the project file